

From: Bellemare, Brigitte (AFHT)
Sent: 14 January 2010 09:22
To: DL-Directors-List; DL-RO-LO-SRO-List; DL-FAO-Reps-All-List
Cc: Alonzi, Tony (AFHD); Breschi, Marco (AFHT); Moon, Richard (AFHT); AFH-Registry
Subject: PE 14/33 - Nominations for External Training Programme 2010

On behalf of Mr Tony Alonzi, Director, AFH

Directors/Heads of offices at HQs and decentralized offices,

We kindly request Directors and Heads of Offices to forward nominations of staff wishing to apply for degree/study programmes for the External Training Programme (ETP) **by 5 February for the year 2010**. See External Training <http://intranet.fao.org/IntranetStatic/root/15603/11711/29670/> for details. Duly completed nomination forms are required. These nominations are one component of the staff development planning which you will carry out for 2010.

Previously, External Training nominations have been received and reviewed as and when submitted by offices over the year. The procedure now is that External Training at the Division/Office-Level has been instituted, whereby, when divisions/offices with their staff development allocation fully fund work-related, short-term external training for their staff, there is only need for the requesting office to request special leave from AFH.

As a result of this delegation for staff development to divisions/offices, nominations to the central External Training Programme have largely been requests for either career development opportunities where special leave is requested and/or requests for financial assistance for work-related degree programmes in a variety of disciplines. These nominations from Divisions continue to be reviewed by the Advisory Committee on External Training (ACET) as per the AC 95/13: http://intranet.fao.org/dwspicker/69111_en_ac95_13.htm

Given the increased emphasis on staff and career development within the Organization, and the need for staff to remain current, we anticipate that the number of staff requests for completing work-related degrees, of benefit to the staff member and the Organization, will exceed the limited funds. With this deadline, all nominations submitted can be reviewed by the ACET with a view to availing the limited resources to priority proposals which will be assessed in terms of Organizational priorities.

Please feel free to contact Ms. Brigitte Bellemare (ext. 53755) for further information.

Thank you.

Richard Moon
Secretary to the
Advisory Committee on External Training